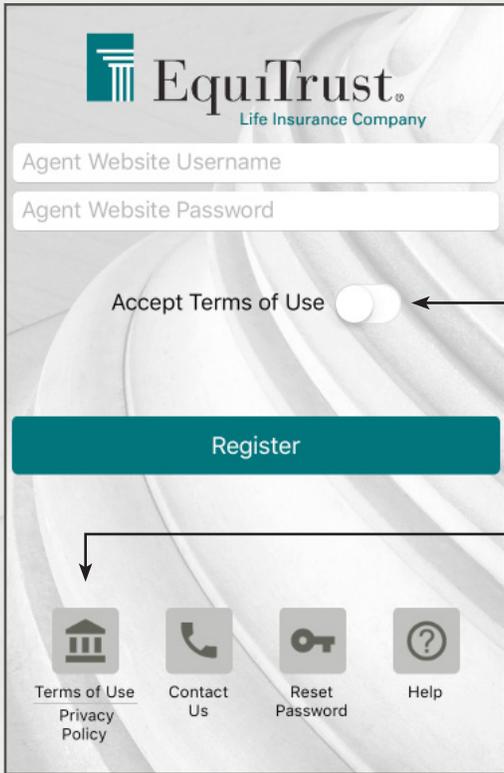


Quick Start Guide



← Enter your pre-established agent website username and password.

← The Terms of Use must be accepted by sliding the button.

← A link to the Terms of Use and our Privacy Policy is located here.

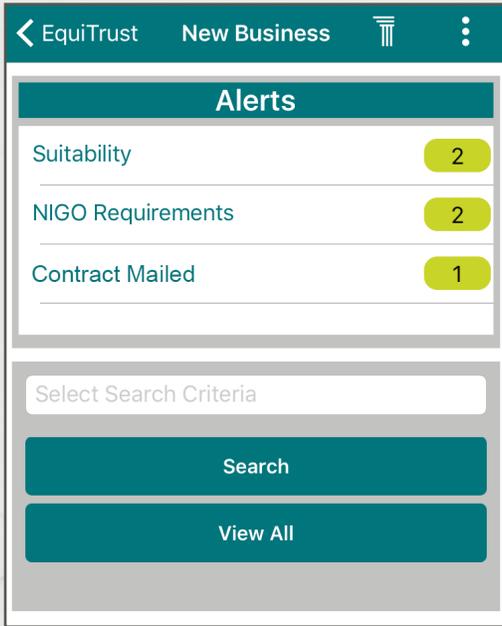
The EquiTrust pillar appears on all pages. Selecting it will take you back to the main screen.

The 3 dots will take you to the “more options” page where you may

- Call us
- Email us
- Visit website
- Manage Settings

The highlighted numbers indicate how many unread alerts you have for each section.





New Business

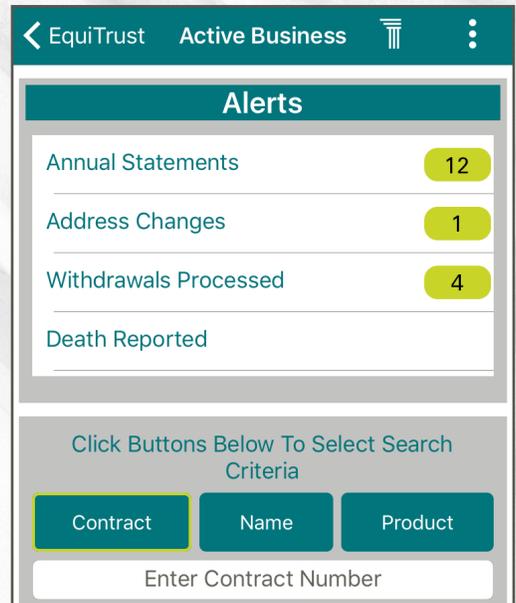
The highlighted numbers indicate how many unread alerts you have for each section.

“Select Search Criteria” allows you to search your pending business by Name, Product, or Contract/ Policy number.

Active Business

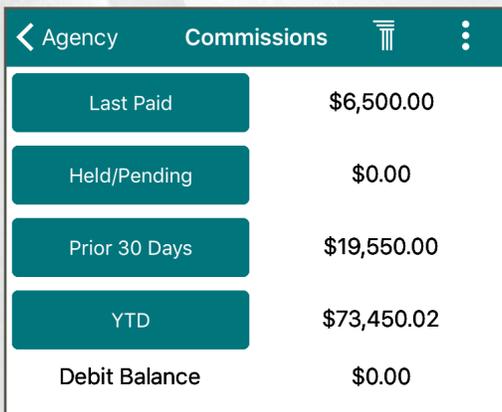
View unread alerts, organized by category.

Search and view most recent client statement, by contract number, client name or product.



Commissions

The Last Paid, Held/Pending, Prior 30 Days, or YTD buttons will provide detailed information for the amounts listed.



Agent Administration

Back Agency Administration

- Commissions
- Contracting/Appointments
 - Agents
 - Broker Dealers/IMOs
 - Pending Appointment Status
- Debt Management

Phone

866-598-3692

Fax

515-226-5102

Email

Agent.Administration@EquiTrust.com

Department Hours (Central):

Mon-Thur	8:00AM-5:00PM
Fri	8:00AM-4:00PM

Touch the phone number to call EquiTrust.

Touch the email address to email EquiTrust.

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Phone

Go To Email App
This will open your email app.

Fax

515-

Email

Go to Email App

Cancel

Department Hours (Central):

Mon-Thur	8:00AM-5:00PM
Fri	8:00AM-4:00PM

For assistance, contact EquiTrust Sales Support at **866-598-3694**

